

**MINUTES OF FAR NORTH DISTRICT COUNCIL  
STRATEGY AND POLICY COMMITTEE MEETING  
HELD VIRTUALLY VIA MICROSOFT TEAMS  
ON TUESDAY, 26 JULY 2022 AT 9:40 AM**

**PRESENT:** Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter (HWTM), Deputy Mayor Ann Court, Cr Dave Collard, Cr Felicity Foy, Cr Kelly Stratford, Cr Moko Tepania, Cr John Vujcich, Member Raniera Kaio, Member Sam Napia and Member Belinda Ward

**STAFF PRESENT:** Dean Myburgh (General Manager District Services), Andy Finch (General Manager Infrastructure and Asset Management), Darren Edwards (General Manager Strategic Planning and Policy), Marlema Baker (Democracy Advisor), Aisha Huriwai (Team Leader Democracy Services)

**1 KARAKIA TIMATANGA – OPENING PRAYER**

Deputy Chair David Clendon commenced the meeting at 9:40 am and adjourned the meeting at 9:41 am. Chair Rachel Smith commenced the meeting at 9:43 am and opened with a karakia.

**2 NGĀ WHAKAPĀHA ME NGĀ PĀNGA MEMA / APOLOGIES AND DECLARATIONS OF INTEREST**

No apologies or conflicts of interest were received for this meeting.

**3 NGĀ TONO KŌRERO / DEPUTATION**

No deputations were received for this meeting.

**4 CONFIRMATION OF PREVIOUS MINUTES**

**4.1 CONFIRMATION OF PREVIOUS MINUTES**

Agenda item 4.1 document number A3778857, pages 10 - 16 refers.

**RESOLUTION 2022/44**

Moved: Cr Kelly Stratford

Seconded: Chair Rachel Smith

**That the Strategy and Policy Committee agrees that the minutes of the meeting held 14 June 2022 be confirmed as a true and correct record.**

In Favour: Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, Members Sam Napia and Raniera Kaio

Against: Nil

Abstained: Cr John Vujcich and Member Belinda Ward

**CARRIED**

At 9:44 am, Cr Kelly Stratford left the meeting due to a power cut and returned 10:02 am.

At 9:57 am, Member Belinda Ward left the meeting due to a power cut and returned at 10:03 am

**5 REPORTS**

**5.1 ACCESSIBILITY POLICY – RECOMMENDATION FOR MAKING A NEW POLICY**

Agenda item 5.1 document number A3739268, pages 17 - 28 refers.

**MOTION**

Moved: Member Sam Napia  
 Seconded: Deputy Mayor Ann Court

That the Strategy and Policy Committee recommends that Council:

- a) make the Accessibility Policy 2022 for the Far North District Council
- b) revoke the Equity and Access for People with Disabilities Policy 2016.

#### **AMENDMENT**

Moved: Cr Felicity Foy  
 Seconded: Cr Kelly Stratford

- c) Request that the implementation plan for this policy be brought back to the Strategy and Policy Committee for approval of the Committee.

In Favour: Mayor John Carter, Crs Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, Members Belinda Ward, Sam Napia and Raniera Kaio  
Against: Chair Rachel Smith and Deputy Chair David Clendon  
Abstained: Deputy Mayor Ann Court and Cr John Vujcich

**CARRIED**

The amendment became the substantive motion.

#### **RESOLUTION 2022/45**

Moved: Cr Felicity Foy  
 Seconded: Cr Kelly Stratford

**That the Strategy and Policy Committee recommends that Council:**

- a) **make the Accessibility Policy 2022 for the Far North District Council**
- b) **revoke the Equity and Access for People with Disabilities Policy 2016.**
- c) **request that the implementation plan for this policy be bought back to the Strategy and Policy Committee for approval.**

In Favour: Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, John Vujcich, Members Belinda Ward, Sam Napia and Raniera Kaio  
Against: Nil

**CARRIED**

## **5.2 EASTER SUNDAY SHOP TRADING POLICY - RECOMMENDATIONS FOR MAKING A NEW POLICY**

Agenda item 5.2 document number A3747991, pages 29 - 42 refers.

#### **MOTION**

Moved: Chair Rachel Smith  
 Seconded: Mayor John Carter

That the Strategy and Policy Committee recommend that Council:

- a) agree to the recommendations in the staff report on submissions and recommendations for consideration that:
  - i) the word “shop” is replaced with the word “Shop” throughout the Policy;
  - ii) in the ‘Application’ section of the policy, the words “legislative provisions” be replaced with “legislative instruments” and the words “licensing provisions” be replaced with “licensing laws”;
  - iii) in the ‘Definitions’ section, the words “section 2 of” be added before “the Shop Trading Hours Act 1990”;

- iv) in the 'Legislative Context' section, the date of the Supply of Alcohol Act be changed from "2021" to "2012".
- b) under section 5A of the 'Shop Trading Hours Act 1990', make the Easter Sunday Shop Trading Policy as per attachment 2;
- c) revoke the Easter Sunday Trading Policy 2017.

**PROCEDURAL MOTION**

Moved: Member Sam Napia

Seconded: Cr Moko Tepania

That the proposed Easter Sunday Shop Trading Policy lie on the table to provide for email-invited input from religious organisations, including any inter-denomination associations, in the district.

In Favour: Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Crs Felicity Foy, Kelly Stratford, Moko Tepania, John Vujcich, Members Sam Napia and Raniera Kaio

Against: Deputy Mayor Ann Court and Cr Dave Collard

Abstained: Member Belinda Ward

**CARRIED**

The procedural motion became the substantive motion.

**RESOLUTION 2022/466**

Moved: Member Sam Napia

Seconded: Cr Moko Tepania

**That the proposed Easter Sunday Shop Trading Policy lie on the table to provide for email-invited input from religious organisations, including any inter-denomination associations, in the district.**

**CARRIED**

**LEFT TO LIE**

**NOTE:** Author Donald Sheppard to work on rewording the policy as it does not override other legislative instruments, such as liquor licensing, and restriction on selling alcohol on Good Friday and Easter Sunday.

At 10:47 am, Cr Dave Collard left the meeting and returned at 10:51 am.

The meeting was adjourned from 11:30 am to 11:41 am.

**5.3 AMENDMENTS TO COMMUNITY INITIATED INFRASTRUCTURE - ROADING CONTRIBUTION POLICY**

Agenda item 5.3 document number A3757467, pages 43 - 54 refers.

**MOTION**

Moved: Cr Kelly Stratford

Seconded: Chair Rachel Smith

That the Strategy and Policy Committee recommend the Council adopt the amended Community Initiated Infrastructure – Roothing Contribution Policy 2022.

**AMENDMENT**

Moved: Deputy Mayor Ann Court

Seconded: Cr Dave Collard

subject to Policy Statement 2 being amended to read as follows: the Community must contribute 100 % of the cost.

In Favour: Chair Rachel Smith, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy and Member Sam Napia

Against: Deputy Chair David Clendon, Crs Kelly Stratford and John Vujcich

**Abstained:** Cr Moko Tepania, Members Belinda Ward and Raniera Kaio

**CARRIED**

### **PROCEDURAL MOTION**

Moved: Cr Felicity Foy  
Seconded: Cr Moko Tepania

That this Policy lay on the table, and that a workshop be held with all relevant staff, to ensure that a holistic Policy for the process of both unsealed and sealed roading upgrade, and road vesting to the Maintenance Schedule, to be imbedded in the Policy.

**In Favour:** Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Crs Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, Members Belinda Ward, Sam Napia and Raniera Kaio

**Against:** Deputy Mayor Ann Court

**Abstained:** Cr John Vujcich

**CARRIED**

The procedural motion became the substantive motion

### **RESOLUTION 2022/47**

Moved: Cr Kelly Stratford  
Seconded: Chair Rachel Smith

**That this Policy lay on the table, and that a workshop be held with all relevant staff, to ensure that a holistic Policy for the process of both unsealed and sealed roading upgrade, and road vesting to the Maintenance Schedule, to be imbedded in the Policy.**

**In Favour:** Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Crs Dave Collard, Felicity Foy, Kelly Stratford, Moko Tepania, Members Sam Napia and Raniera Kaio

**Against:** Deputy Mayor Ann Court

**Abstained:** Cr John Vujcich and Member Belinda Ward

**CARRIED 9/1  
LEFT TO LIE**

#### Note:

NTA staff to attend all future Strategy and Policy Committee meetings.  
At 11:41 am, Cr Moko Tepania left the meeting and returned at 11:46 am.

## **6 INFORMATION REPORTS**

### **6.1 RESIDENT OPINION SURVEY 2021/22**

Agenda item 6.1 document number A3786091, pages 55 - 147 refers.

#### **MOTION**

Moved: Chair Rachel Smith  
Seconded: Cr Kelly Stratford

That the Strategy and Policy Committee receive the report Resident Opinion Survey 2021/22.

#### **AMENDMENT**

Moved: Chair Rachel Smith  
Seconded: Member Sam Napia

and that the Strategy and Policy Committee recommends that Council receive a report from the CEO demonstrating how the organisation will address these survey results.

<b><u>In Favour:</u></b>	Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy, Kelly Stratford, Members Belinda Ward, Sam Napia and Raniera Kaio
<b><u>Against:</u></b>	Nil
<b>CARRIED</b>	
The amendment became the substantive motion	
<b>RESOLUTION 2022/48</b>	
Moved: Chair Rachel Smith	
Seconded: Cr Kelly Stratford	
<b>That the Strategy and Policy Committee receive the report Resident Opinion Survey 2021/22 and, that the Strategy and Policy Committee recommends that Council receive a report from the CEO demonstrating how the organisation will address these survey results.</b>	
<b><u>In Favour:</u></b>	Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy, Kelly Stratford, Members Belinda Ward, Sam Napia and Raniera Kaio
<b><u>Against:</u></b>	Nil
<b>CARRIED</b>	

At 12:56 pm, Cr Moko Tepania left the meeting.

At 1:05 pm, Cr John Vujcich left the meeting.

## **6.2 STRATEGY AND POLICY ACTION SHEET UPDATE JULY 2022**

Agenda item 6.2 document number A3778934, pages 148 - 152 refers.

<b>RESOLUTION 2022/49</b>	
Moved: Member Raniera Kaio	
Seconded: Cr Kelly Stratford	
<b>That the Strategy and Policy Committee receive the report Action Sheet Update for July 2022.</b>	
<b><u>In Favour:</u></b>	Chair Rachel Smith, Deputy Chair David Clendon, Mayor John Carter, Deputy Mayor Ann Court, Crs Dave Collard, Felicity Foy, Kelly Stratford, Members Belinda Ward, Sam Napia and Raniera Kaio
<b><u>Against:</u></b>	Nil
<b>CARRIED</b>	

## **7 KARAKIA WHAKAMUTUNGA – CLOSING PRAYER**

Darren Edwards (General Manager Strategic Planning and Policy) closed the meeting with a karakia.

## **8 TE KAPINGA HUI / MEETING CLOSE**

The meeting closed at 1:17 pm.

The minutes of this meeting will be confirmed at the Strategy and Policy Committee Meeting held on 6 September 2022.

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**CHAIRPERSON**